



# MINNESOTA

## E1 MN Interagency Advisory Committee

### Meeting Minutes for November 18, 2021

**Time:** 9:00a.m. – 12:00p.m.

**Location:** Zoom Video Meeting

**Advisory Committee Co-Chairs in alphabetical order:**

- Natasha Jerde, Director, State Services for the Blind (DEED/SSB)
- Lesli Kerkhoff, Human Services Manager, Disability Services Division (DHS/DSD)
- Chris McVey, Director of Strategic Initiatives, Vocational Rehabilitation Services (DEED/VRS)

**Membership and Stakeholder Representation on pages 2-3**

**Facilitation and Documentation:** Holly Johnson, Lanterna Consulting, Inc. contracted through Management Analysis & Development, Minnesota Management and Budget

**Advisory Committee Overview:**

The **Interagency Employment First Advisory Committee** is a voluntary 14-member committee representing diverse stakeholders' perspectives from around the state including individuals and their families, support professionals, and advocacy organizations. The committee is an important part of a state agency partnership to fulfill the interagency agreement between Minnesota's Department of Employment and Economic Development and the Department of Human Services that was formalized in the September 2019 joint memorandum of understanding which can be read here:

<https://disabilityhubmn.org/media/hirdrm05/dhs-deed-mou.pdf>

The committee's role is an advisory role established as part of the agreement to assist and inform the interagency partnership in the complex work of creating a more seamless and timely employment support system for people on HCBS waivers seeking competitive integrated employment.

The committee will meet bi-monthly over the next 19 months to assist the interagency work in preparation for replacement of the current interim guidance and implementation of enhanced interagency services in summer 2021.

Meetings will be hosted on Thursdays from 9:00am to 12:00pm on the following dates:

2020: May 21 – Kickoff, July 16, September 17, November 19.

2021: January 21, March 18, May 20, July 15, September 16, and November 18.

**Best Source of Information:** <https://disabilityhubmn.org/for-professionals/work/e1mn/>



## Interagency Employment First Advisory Committee

**Membership attendance in alphabetical order:**

<b>Name</b>	<b>Stakeholder Representative Appointment</b>	<b>Attended</b>	<b>Did Not Attend</b>
<b>Jon Alexander</b>	Association of People Supporting Employment First (APSE)	✓	
<b>Tim Dickie</b>	Minnesota Organization for Habilitation and Rehabilitation (MOHR)	✓	
<b>Jessica Eggert</b>	People receiving services & their families or supports	✓	
<b>John Filek</b>	Deaf Blind service provider		✓
<b>April Ildvad – resigned Jan 2021</b>	Broader stakeholder community (Mental health, brain injury specialist)		✓
<b>Danielle Mahoney</b>	University of Minnesota’s Institute on Community Integration		✓
<b>Alicia Munson</b>	Advocacy organization for people with disabilities (The Arc Minnesota)	✓ 1st	
<b>Jillian Nelson</b>	Advocacy organization for people with disabilities (Autism Society of Minnesota / The Minnesota Governor’s Council on Developmental Disabilities)	✓ 2nd	
<b>Julie Peterschick</b>	VRS Community Partners Committee (CPC), formerly known as VRS Community Rehabilitation Program (CRP) Advisory Committee	✓	
<b>Kristina Petronko</b>	Client Assistance Project (CAP), Minnesota Disability Law Center	✓	
<b>Yekaterna (Kate) Probert Fagundes</b>	Minnesota Association of County Social Service Administrators (MACSSA) Metro Minnesota representative		✓
<b>Phyllis Reller</b>	Minnesota Association of County Social Service Administrators (MACSSA) Greater Minnesota representative	✓ 1st	
<b>Rita Wiersma</b>	Association of Residential Resources in Minnesota (ARRM)	✓	
<b>Barb Ziemke</b>	People receiving services & their families or supports	✓	



# MINNESOTA

## E1 MN Interagency Advisory Committee

### DEED VRS/SSB and DHS staff attendance in alphabetical order:

Name	Agency and Responsibility	Attended	Did Not Attend
<b>Beth Grube</b>	Benefits Planning Coordinator for Disability Services Division (DHS)	✓	
<b>Amanda Jensen-Stahl</b>	Program Specialist for Vocational Rehabilitation Services (DEED)	✓	
<b>Natasha Jerde</b>	Director of State Services for the Blind (DEED)	✓	
<b>Leslie Kerkhoff</b>	Human Services Manager, Disability Services Division (DHS)	✓	
<b>Chris McVey</b>	Director of Strategic Initiatives for Vocational Rehabilitation Services (DEED)	✓	
<b>Ryan Merz</b>	Employment Planning and Resource Coordinator for Disability Services Division (DHS)	✓	

## Meeting Minutes for November 18, 2021

### Meeting Objectives

Our objectives for the November 18, 2021, Advisory Committee meeting are to:

1. Honor and celebrate the advisory committee's significant contributions over the past 19 months toward the launch of the new E1MN interagency partnership.
2. Thoughtfully express our intentions for advancing the E1MN partnership beyond this committee and across all the organizations and constituencies we represent moving forward.
3. Complete the 10-meeting commitment of appointment and formally and gratefully adjourn the committee.

### Agenda Topics

1. Celebrating the E1MN Advisory's Input and Impact
2. Deepening Our Impact on the E1MN Journey Ahead

The meeting was called to order at 9:00am by facilitator Holly Johnson who provided an overview of the meeting agenda.

# MINNESOTA

## E1 MN Interagency Advisory Committee

### Discussion

#### Agenda Item #1: Celebrating the E1MN Advisory's Input and Impact

1 hour 10 minutes

Facilitated by Holly Johnson

As the final meeting of the 10-meeting series, Holly thanked the advisory committee for their 19 months of service. The interagency co-chairs shared measurable examples of the positive impacts that the advisory committee's contributions to the design and launch of the interagency partnership known as E1MN have helped to accomplish:

Co-chair Lesli Kerkhoff - Human Services Manager, Disability Services Division (DHS)

- **My Vault**

- Over 6,000 new My Vault accounts added since July 2020
- 120 people with MN Employment Pro Accounts
- Disability Hub toolkit May – 11/15

- **Disability Hub site**

- E1MN Partnership – 5,373 views / 1855
- E1MN Training and Events – 3,753 / 1596
- FAQ – 2616 / 1235
- Support people on waivers – 1949 / 578

Co-chair Chris McVey - Director of Strategic Initiatives for Vocational Rehabilitation Services (DEED)

- **Dual Enrollment**

- VRS/SSB and DHS worked on training and marketing material to encourage existing and new providers to become VRS/SSB providers and 245D waiver licensed providers.
- Data: 19 of our 27 new LUVs since April 2021 are also 245D licensed (dually enrolled)

- **Coffee Chats**

- 7 Coffee Chats (March – September 2021)
- 106 Questions addressed during the 7 Coffee Chats
- May 2021 coffee chat had the highest number of questions addressed at 25
- Q & A helped us build the [FAQ](#) on the E1MN website

- **E1 Performance Based Agreement (PBA) launched**

- VRS created the new E1 PBA specifically for people served who have a waiver that includes an extra payment milestone. As of 8/17/21 VRS had authorized 115 E1 PBAs.

- **VRS Waiver Liaisons**

- Every local team has a designated VRS staff member who is serving as the VRS waiver liaison for their local team. VRS waiver liaisons across the state are meeting weekly.

Next, Holly provided a short synthesis of the 10-meeting series that featured each meeting’s agenda topics, advisory input, and positive impacts. The summary that was shared follows:

**May 2020-November 2021: Advisory Committee Summary**

Prepared by Holly Johnson, Committee Facilitator, Lanterna Consulting, Inc.

The Interagency Employment First Advisory Committee was a voluntary 14-member committee representing diverse stakeholders’ perspectives from around the state including individuals with disabilities and their families, disability employment service professionals, and advocacy organizations that met bi-monthly over a 19-month period in 2020-2021.

The advisory committee was created as part an interagency agreement between Minnesota’s Department of Employment and Economic Development (DEED) and the Department of Human Services (DHS) which was formalized through a September 2019 joint memorandum of understanding (MOU).

The committee’s advisory role was established as part of the agreement to assist and inform the interagency partnership in the complex work of creating a more seamless and timely employment support system for people on HCBS waivers seeking competitive integrated employment. The committee also played a key role in the interagency preparations for replacement of interim guidance and implementation of enhanced interagency services that launched in July 2021.

This summary provides a short report on the E1MN Interagency Advisory Committee meeting content, advisory input and resulting impacts associated with the 10-meeting series which began in May 2020 and concluded in November 2021.

Date & Agenda Topics	Advisory Input	Positive Impacts
<p><b>May 21, 2020 - Kickoff Meeting</b></p> <ul style="list-style-type: none"> <li>Committee Vision &amp; Scope</li> <li>Overview of MOU Structure, Process &amp; Timelines</li> </ul>	<p>With a solid grounding in the MOU, the advisory provided input on priorities and approaches for engaging the many stakeholders.</p>	<p>With advisory promotion, the enrollment and participation in key stakeholder engagement opportunities such as PIPEin and VIP was greatly enhanced.</p>
<p><b>July 16, 2020</b></p> <ul style="list-style-type: none"> <li>Service Process Mapping</li> <li>MyVault Online Tool</li> <li>Redefining Waiver Exploration Services</li> </ul>	<p>The advisory provided input on proposed changes to waiver exploration services and the use of the online MyVault tool for both adults and transition youth stressing the value of timely services for youth.</p>	<p>Based on feedback, the proposed ‘navigator’ role was dropped. Redesign work was focused on use of plain language, greater role clarity, and enhanced technical training.</p>



# MINNESOTA

## E1 MN Interagency Advisory Committee

Date & Agenda Topics	Advisory Input	Positive Impacts
<p><b>September 17, 2020</b></p> <ul style="list-style-type: none"> <li>Preview of E1MN Branding</li> <li>Communication &amp; Training</li> <li>Dual Enrolled Employment Services Providers</li> </ul>	<p>The advisory noted the need for greater outreach and engagement with underrepresented communities. They shed light on the complexity of providing services across dual agency systems.</p>	<p>Communication and training plans incorporate an accessibility and equity lens. VRS increased the LUV contract limit to reduce a key barrier to dual enrollment by 245D providers.</p>
<p><b>November 19, 2020</b></p> <ul style="list-style-type: none"> <li>Shifting from Design to Implementation Preparation</li> <li>Waiver Services Strategy</li> <li>Proposed Professional Tools</li> </ul>	<p>The advisory provided reaction and input to the alignment of plan and find phases within waiver development services. They reviewed a wide variety of tools and desks aids designed for support professionals and advocated for concise overview tool for people with disabilities and their families.</p>	<p>Based on feedback, DHS refined its strategy to align waiver exploration and development services more clearly with the Explore, Plan, Find, Keep framework. Feedback on tools reinforced the use of plain language and person-centered design.</p>
<p><b>January 21, 2021</b></p> <ul style="list-style-type: none"> <li>Disability Hub Work Toolkit</li> <li>Service Providers Dashboard</li> <li>Visual Frameworks for Explore/Plan/Find/Keep</li> <li>Charting the Life Course</li> </ul>	<p>This meeting focused on review of several draft products including tools and toolkits, a service provider dashboard, and updated visual E1MN services frameworks for both adults and transition youth.</p>	<p>Agency staff leveraged advisory insights to improve provider dashboard data gathering, analysis and display. The Explore, Plan, Find, Keep frameworks were enhanced to clarify funding sources and service examples in plain language.</p>
<p><b>March 18, 2021</b></p> <ul style="list-style-type: none"> <li>E1MN Curriculum &amp; Training Plans</li> <li>Preparation of Advisory for Launch</li> </ul>	<p>Advisory provided input on the broad range of training and launch preparations from the key stakeholder perspectives of: 1) individuals/families/advocates, 2) employment service providers, and 3) lead agencies and waiver case managers.</p>	<p>‘Engage’ replaced ‘Explore’ in the framework visuals to address feedback on confusion with services. Anticipated results were added for all service phases. Both core and targeted training designs were improved by advisory input.</p>



# MINNESOTA

## E1 MN Interagency Advisory Committee

Date & Agenda Topics	Advisory Input	Positive Impacts
<p><b>May 20, 2021</b></p> <ul style="list-style-type: none"> <li>E1MN Training</li> <li>E1MN Tools &amp; Toolkits</li> </ul>	<p>Advisory members continued to actively champion outreach, usability and accessibility testing of training and tools for individuals with disabilities and their families, advocates, and employment services professionals including interagency staff, county case managers and service providers. They focused on clarifying roles and responsibilities for all team members and endorsed on demand training options to provide greater flexibility for training participants given the high volume of changes.</p>	<p>E1MN kickoff trainings shaped by advisory input were positively received by most attendees. Advisory members actively promoted dual enrollment for providers. DHS enhanced guidance on service code changes and created a simple desk aid in response to advisory recommendations. A targeted 'Waiver 101' training was developed for VRS/SSB professionals. Short online 'My Vault' instruction videos were promoted to enhance understanding and increase the practical use of available tools.</p>
<p><b>July 15, 2021</b></p> <ul style="list-style-type: none"> <li>E1MN Implementation Updates</li> <li>MyVault Tools &amp; Resources</li> <li>Early Post Launch Check-in</li> </ul>	<p>Two weeks post launch, the advisory noted experiences were relatively smooth and uneventful. They discussed new HCBS waiver guidance, the new E1 PBA, additions to the Disability HUB MN work toolkit including the MyVault suite of tools, and the value of additional training and support for the new service approach and tools.</p>	<p>With Advisory Support, the launch of E1MN was on time and successfully replaced the interim guidance per plan. VRS launched the new E1 PBA for people on waivers seeking competitive integrated employment and designated a waiver liaison role in every VRS team to strengthen interagency team connections at the local level with waiver case managers. DHS developed and posted the Quick Reference Guide to Waiver Employment Services.</p>





# MINNESOTA

## E1 MN Interagency Advisory Committee

Date & Agenda Topics	Advisory Input	Positive Impacts
<p><b>September 16, 2021</b></p> <ul style="list-style-type: none"> <li>• 2.5 Month Post Launch Reflections</li> <li>• Building Regional &amp; Local Collaborations</li> <li>• E1MN Advisory Committee Reflections</li> </ul>	<p>Advisory shared how they are rolling E1MN out to the people they work with and answering questions to help staff understand and apply the Engage, Plan, Find, Keep framework in their work with individuals on waivers seeking competitive integrated employment. They also provided input on ways to build stronger local collaboration networks including the importance of engaging schools.</p>	<p>Advisory members have served a key role in helping staff understand and reach the people and families E1MN is designed to serve. Based on feedback, the interagency team will expand efforts to engage diverse cultural communities and schools as implementation continues. They will also continue to work on expanding language access to services, training, and tools for enhanced accessibility.</p>
<p><b>November 18, 2021</b></p> <ul style="list-style-type: none"> <li>• Final Meeting</li> </ul>		

Agenda Item #2 : Deepening Our Impact on the E1MN Journey Ahead	
1 hour 15 minutes	Advisory discussion facilitated by Holly Johnson followed by updates provided by Ryan Merz, Amanda Jensen Stahl and Beth Grube

In preparation for continued E1MN implementation beyond the 10-meeting advisory meeting series, Holly invited committee members to share their reflections and observations from their experiences as part of the Interagency Employment First Advisory Committee as well as their thoughts on the following focus question that was sent in advance:

**“What is one thing, that you and the organization or constituencies you represent, will do to advance this new E1MN partnership and deepen our positive impact in 2022?”**

- While we have made real progress, there is still much more work ahead to fully realize the vision of Employment First.
- We are going to continue to learn and help current and new staff tap into MyVault.
- It’s going to take ongoing education and communication!
- Right now, everyone is facing huge staffing shortages which is a major challenge for implementation. We must keep implementation going despite all the economic barriers.



## E1 MN Interagency Advisory Committee

- With staffing shortages, we simply cannot get people into programs in places right now. In more rural areas this is especially true and highlights the need for more dual enrolled disability employment service providers. It's exhausting work for our short-staffed counties however it's critical that we keep our energy going through this extended period of staffing challenges. We are doing our best to support each other through these tough times because we know what a difference this work makes in people's lives.
- We must find ways to address the reductions of services available in our schools and communities around the state.
- We need to put more effort and funds into creating new ways to provide inclusive post-secondary education (PSE) to individuals with ID/DD in in Minnesota as well as other new models of providing opportunities that have data to support good outcomes. We need dual-enrollment programs as an alternative to segregated 18- to 21-year-old transition programs. I would like to see interagency cooperation to create at least a couple of pilot programs.
- E1MN isn't simply a "project", and we are not "done" with the launch. E1MN is an ongoing partnership and the way we work going forward.
- I feel like the heavy lifting is just beginning. Our largest task will be implementation and providing enough guidance as we move through the next few years.
- I really appreciate the process that you went through in getting input and guidance from us and other stakeholders to help ensure that E1MN was rolled out successfully. I agree with others that it will require a sustained effort to keep it on track and adjust as needed in the coming months and years.
- Many of us have been in this professional field for decades and the changes have been slow. Systems change takes sustained effort. We are starting to finally do the work differently and it will take sustained effort and partnership to continue 'moving the dial' for Employment First.
- Our county staff are committed to the communities of practice and just want to make sure all the players at the table are there. We need a VRS person in our area - that would help. VRS staff need to be aware of this process since the waiver is already required to use these steps for county staff. The local "pilot" with VRS does not seem to be the practice outside the pilot county and others do not seem to be aware.
- We should not ignore the fact that we have people in day programs that could work somewhere but who do not yet due to lack of community support. We need to increase our effectiveness in engaging and educating communities and businesses. We need to be more creative about how supports can be delivered in the community. I think there is a lot of brainstorming to be done yet, but we have a great start with the work we've done so far.



## E1 MN Interagency Advisory Committee

- Thank you for the opportunity to be a part of this advisory committee. Thank you to DHS and DEED for recognizing the need to work together. I hope I get to see some success in our smaller counties too before I retire. I love this work - especially focused on helping people live full lives.
- As a member of the DeafBlind community, I am excited about all the work we've done together and will continue to be an advocate for the employment services needs of the DeafBlind.
- As a provider, we have made a renewed commitment to change the path to competitive employment. In the past we have had in-house opportunities for people that paid minimum wage. We did not recognize this work as noncompetitive work because people only work with others with disabilities. Now, we are focusing on internships and opportunities to learn skills and community partnerships as people discover potential jobs for the future. It's about a deeper commitment to education and continuing to move forward.
- Minnesota Inclusive Higher Education Consortium (MIHEC) is focused on developing post-secondary options for students with I/DD that lead to meaningful employment skills that employers are looking for including credentials and measurable skills gains rather than certificates of participation or completion. For more info on post-secondary education (PSE) options for students with intellectual disabilities, you can check out this resource link: <https://www.pacer.org/transition/learning-center/postsecondary/college-options.asp>
- We are using the launch of E1MN to refocus on the important work of changing culture and increasing opportunities and acceptance of work in the community. We're trying to support employers in creating more internships for people of all ages to explore different career options. It is important to get away from the 'forever job' idea and provide people options for career growth and changes in their work experiences.
- As the interagency partnership considers a greater "youth focus" as part of the next iteration of the E1MN Interagency Advisory Committee, I think it will be equally important to include agency (MDE) reps who have authority to make decisions and commit resources, etc. and reps who are doing the work in each system such as a special education/case manager, work coordinator, VRS/SSB counselor who works with students, county social worker/case manager who has/is working with youth on waiver, family/student rep, advocacy, etc.
- Being a part of this advisory has meant I have a greater knowledge of who to talk to about all the different services and their connections. Being involved throughout the process has been beneficial to creating better processes and enhanced communication across all the partners and stakeholders impacted by Employment First.
- I will miss interacting with everyone in this group. I am inspired by the vision and passion you show for making opportunities for full and meaningful lives possible for everyone.



# MINNESOTA

## E1 MN Interagency Advisory Committee

Following the facilitated conversation on advancing the E1MN partnership after the advisory committee wraps up, members of the interagency planning team shared opportunities for staying connected and advancing the spirit and work of Employment First in Minnesota.

**Ryan Merz** - Employment Planning and Resource Coordinator for Disability Services Division (DHS)

- **Subminimum Wage Task Force & Reinvention grants**
  - **Task force**
    - Appointment process in place, on track to make January 1 deadline
    - On track to hold first meeting by February deadline
    - Quick work - one year to draft report - trying to be very focused on scope of task force
    - Seeking a community engagement contractor to help with engaging stakeholders
  - **Reinvention grants**
    - Shortly publishing the RFP to select a technical assistance firm to support providers
    - Publishing grant RFP for service providers in January of 2022
- **Interagency Employment First Advisory Committee moving forward**
  - Plans to develop the next iteration of this committee will likely include representation from the Minnesota Department of Education to enhance youth aspects.
  - Giving space for the committee redesign to allow startup work with subminimum wage task force before we revisit and update the advisory committee moving forward.
  - Anticipate next iteration of the E1MN committee may launch summer 2022
- **Other ways to stay connected**
  1. Journey map: based on the advisory committee input, we're in the process of developing a new journey map designed for individuals with disabilities and their families.
  2. E1MN - Request Form
  3. PIPEin registration
  4. DSD - new Employment First eList – sign up at (scroll to bottom of page): <https://mn.gov/dhs/partners-and-providers/news-initiatives-reports-workgroups/long-term-services-and-supports/employment-first/>

**Amanda Jensen Stahl** - Program Specialist for Vocational Rehabilitation Services (DEED)

- **E1MN Regional Meetings:** DHS and DEED are partnering with the Improve Group to offer regional collaboration meetings to support teams and offices across Minnesota in building the strong partnerships that are critical to a person-centered employment supports system. These regional meetings are meant to bring together people at the local level to communicate, collaborate, and build local ways to work together. Regional meeting goals also include:

## E1 MN Interagency Advisory Committee

- Make connections with professionals from other agencies in your region and better understand the unique roles that you play
- Have a forum for sharing and learning what's working well with collaboration across agencies, and discuss how you can best collaborate with others in your area
- Set up a structure for addressing issues specific to your region
- Develop a shared understanding of E1MN processes as you ask questions of each other and the E1MN policy team
- Series of meetings for NE, NW, SW, SE, and Metro in November (in-progress now), February 2022 (dates TBD), and June 2022 (dates TBD). After that, we expect the regional collaboration to continue at the local level on a self-sustaining basis without the facilitation and support of DHS/DEED.
- More info: <https://disabilityhubmn.org/for-professionals/work/e1mn-partnership/e1mn-trainings-and-events/>

### **Beth Grube** - Benefits Planning Coordinator for Disability Services Division (DHS)

- [It's your right to work in the community. \(disabilityhubmn.org\)](https://disabilityhubmn.org) (one pager for people with disabilities and families to learn about Employment First)
- [Employment First / Minnesota Department of Human Services \(mn.gov\)](https://mn.gov) (To sign up for the Employment First listserv, scroll to bottom of page)
- [Disability Hub MN - Benefits Planning](#) (Benefits Planning Toolkit – level 1, level 2 trainings and benefits planning tools)
- [Minnesota Department of Employment and Economic Development \(govdelivery.com\)](https://govdelivery.com) (To sign up for DEED/VRS/SSB updates)

### **Meeting Recap**

**Topic 1:** Members reviewed a synthesis of their 10-meeting series as an interagency advisory committee focused on assisting DEED and DHS in the complex work of replacing DHS interim guidance and successfully launching the new E1MN partnership on July 1, 2021. The synthesis included a review of meeting agenda topics, advisory input and resulting impacts from the committee's work.

**Topic 2:** The advisory committee reflected on their experiences as members of the E1MN Advisory Committee and shared intentions for continuing the work of Employment First in Minnesota. The interagency steering team shared their thoughts on next steps following completion of the committee assignment including multiple ways for stakeholders to stay engaged in the work and initial ideas on a new future advisory committee to build upon this committee's work. Committee co-chairs concluded the meeting and the committee's term of appointment by expressing deep gratitude for the contributions of the committee over the past 19 months and reiterating their strong commitment to working in partnership for the shared vision of Employment First moving forward.

# MINNESOTA

## E1 MN Interagency Advisory Committee

### Resources

1. For information on the upcoming regional E1MN collaboration events use this link: <https://disabilityhubmn.org/news/kickoff-events-support-regional-employment-collaboration/>
2. To sign up for the new Employment First eList, scroll to bottom of this page: <https://mn.gov/dhs/partners-and-providers/news-initiatives-reports-workgroups/long-term-services-and-supports/employment-first/>
3. For a one page resource for people with disabilities and their families to learn about Employment First use this link: [It's your right to work in the community. \(disabilityhubmn.org\)](https://disabilityhubmn.org/news/initiatives-reports-workgroups/long-term-services-and-supports/employment-first/)
4. Here is the link to the Engage, Plan, Find, Keep framework: <https://disabilityhubmn.org/media/sqsbrsac/e1mn-efpk-framework.pdf>
5. For a one page Quick Reference Guide on HCPC codes for Waiver Employment Services, use this link: <https://disabilityhubmn.org/media/dheoe02y/waiver-employment-services-quick-reference-guid.pdf>
6. Information on E1 MN training can be found using this link: <https://disabilityhubmn.org/for-professionals/work/e1mn/e1mn-trainings-and-events/>
7. The E1 MN Frequently Asked Questions is available using this link: <https://disabilityhubmn.org/for-professionals/work/e1mn/frequently-asked-questions/#article-start>
8. Here's a link to the Benefits Planning Toolkit, where the training on benefits and work is located: <https://disabilityhubmn.org/for-professionals/benefits-planning/>
9. Information on supporting people on waivers can be found using this link: <https://disabilityhubmn.org/for-professionals/work/supporting-people-on-waivers/>
10. A MyVault introduction video (3 minutes) as well as information on planning activities and tools can be found here: <https://disabilityhubmn.org/hub-tools/online-resources/my-vault/?id=1851>
11. To learn more about all the various team roles and responsibilities check out this link: <https://disabilityhubmn.org/for-professionals/work/the-basics/roles-and-responsibilities/>

### Meeting Adjourned

The meeting was adjourned at 12:00p.m.

*\* End of document*