



OVERVIEW OF VRS AND SSB



Overview of VRS

- Vocational Rehabilitation's focus is competitive integrated employment
- To provide services you must have a PT Contract with VR
- You will work with a Community Partnerships Program Specialist who will be a liaison for you

There are two distinct processes for becoming a contracted partner:

1. The Application Process
2. The P/T Contracting Process



VRS Application Process

- Review the Application – it can be found at: [Partner Application](#)
- Schedule a consultation with a VRS Community Partnerships Program Specialist
- Submit Application for Review
- Applications will be reviewed for completion of forms
- Once approved, Community Partnerships Programs Specialists will notify you and discuss what services you will provide and the rates for those services
- Once in agreement, contract development will begin
- Contact a VR Program Specialist to consult at anytime!

Professional Technical (PT) Contracting Process



- Community Partnerships Program Specialists will develop the PT Contract DRAFT
- The DRAFT is developed based on State of MN contracting standards AND agreed upon services and fees approved in the application process and partners will receive a DRAFT for review
- PT contracts goes through the first official approval and is sent back to partners for signature(s)
- Once partner sends the signed contract back to the VRS Specialist it will be routed for review and signatures with:
 1. The Director of DEED-VRS
 2. Contract Specialist with the Office of State Procurement with the Department of Administration

All three signatures are needed for a fully executed contract to begin!

How Do you Know the Contract is Ready?

- Community Partnerships Program Specialists will send you a copy of the fully executed contract
- Program Specialists update all DEED-VRS field staff
- All DEED-VRS field staff have access to a quick link to find partner contracts and information on services offered
- Once the contract is completed Community Partnerships Program Specialists are available for technical support questions and to help where needed!



Overview of SSB

- SSB PBAs
 - Blind & Low Vision Consumers
 - DeafBlind Consumers
- SSB can use VRS contracts
- Providers can contract with SSB directly



VRS and SSB Consultation & Contact Information



For VRS questions:

- [Anne Paulson](#), VRS Rehabilitation Program Specialist, 651-259-7135, or
- [Sara Sundeen](#), VRS Rehabilitation Program Specialist, 651-247-9121
- VRSPTContracts.DEED@state.mn.us

For SSB questions:

- [Jennifer Beilke](#), State Program Administrator, 651-539-2273