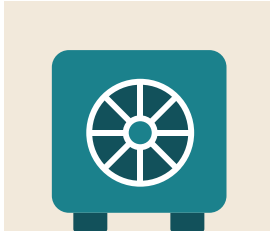


How to create a My Vault account



My Vault is a secure, personal account you can use to explore your options around work, benefits and housing; store and share files; and save favorite articles and tools. Your account is yours to use for all the planning in your life, no matter what agency or organization you are working with.

Five easy steps to get started:

Step 1:

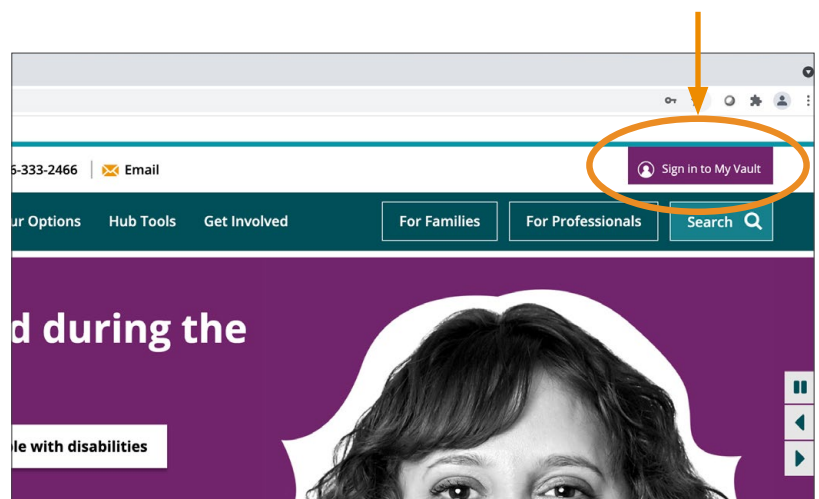
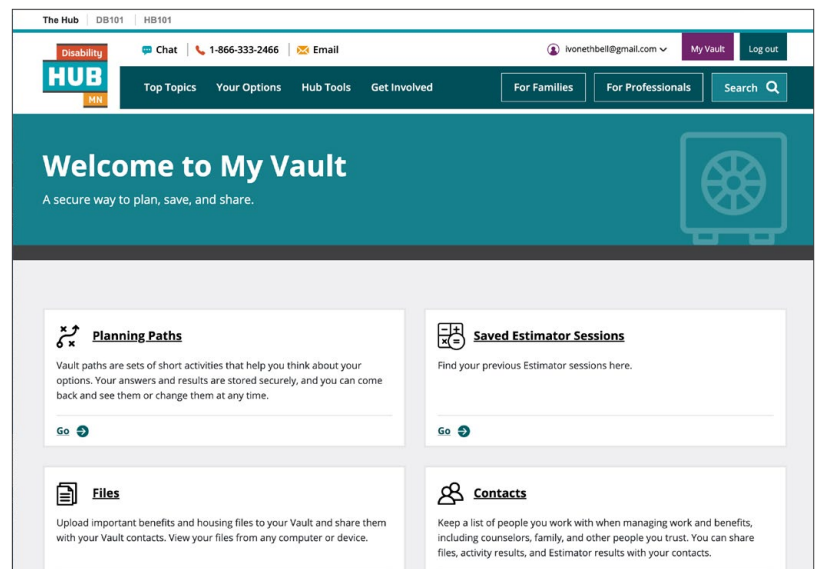
To create a My Vault account you need an email address.

- If you do not have an email address you can easily get a free email account through places like Google, Yahoo, Outlook, and many others.

Step 2:

Once you have an email address:

- Go to disabilityhubmn.org
- To start your account, click “Sign in to My Vault” on the Hub website.



Step 2

Step 3:

Choose “Create an account.”

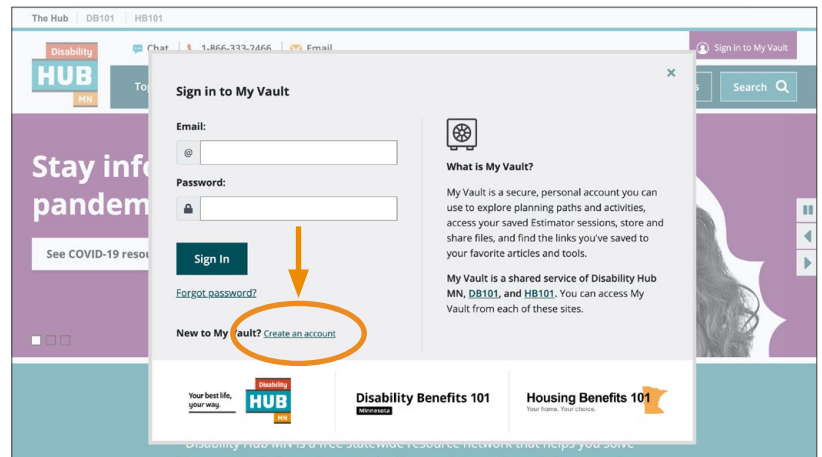
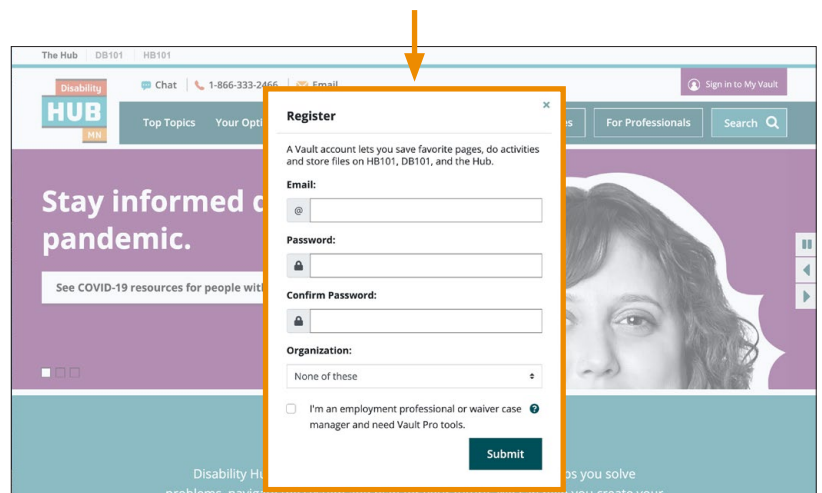
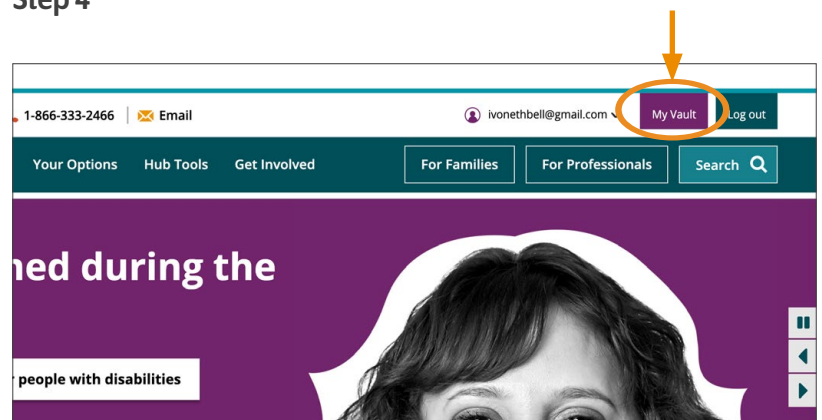
Step 4:

Enter your email address and create a password.

- Your password must have at least one special character that is not a letter or a number.
- Select your organization, or “none of these”
- If you are a professional who helps people find employment, or a waiver case manager, you can check the box at the bottom of this form to request access to additional sharing and collaboration features.
- Click “Submit”. A message will pop up to let you know you successfully created an account.

Step 5:

Next, sign in, and then click the My Vault button to get to your dashboard.

**Step 3****Step 4****Step 5**

Need help? If you have questions or need support, contact a Hub expert through live chat or email at disabilityhubmn.org, or by phone at 1-866-333-2466. We serve all languages.