



## Medical Assistance under the TEFRA option - Application Checklist and Tips

### Your Responsibility

There are several steps involved in applying for MA under the TEFRA option. Your child must first apply for and be denied MA for being over income.

#### *STEP 1:*

Apply online at [www.mnsure.org](http://www.mnsure.org) or by paper, using the [MNsured Application for Health Coverage and Help Paying Costs, \(DHS-6696\)](#) and submitting to your local county or tribal agency.

- List your child as the only household member applying
- If your child has a disability, you can answer 'yes' to at least one of the disability questions:
  - Are you blind?
  - Do you have a physical, mental, or emotional health condition that limits your activities (like bathing, dressing, daily chores, etc.)?
  - Do you need help staying in your home or help paying for care in a long-term care facility?
  - Have you been determined disabled by the Social Security Administration or the State Medical Review Team?

If, during the application process, your child is found eligible for MinnesotaCare or a qualified health plan (QHP), they do not have to reapply for MA under the TEFRA option. If you marked yes to one of the questions above, a referral for MA under the TEFRA option has been started by your financial eligibility worker.

When an application from a child indicates 'yes' to any of the above questions and the child is found ineligible for MA due to family income, the local county or tribal agency may send out a request for additional information along with TEFRA informational sheets.

## *STEP 2:*

□ You will receive a healthcare notice in the mail from your county or tribal agency explaining next steps. You may also receive a request for more information in the mail from your local county or tribal agency, listing the additional information needed. This additional information is needed to determine if your child is eligible for the program. These items must be sent in by the due date listed in the letter.

**TIP:** Write your child's case number on all the papers you send (this will be listed at the top of the MHCP Request for Information letter you receive).

## Lead Agency/DHS Responsibility

1. A county or tribal eligibility worker will review your health care application and refer the case to the DHS State Medical Review Team (SMRT) business area, once they have determined your child's initial eligibility.
2. SMRT will evaluate your child's level of care and may also certify your child's disability if the SSA has not already done so. See the [Disability Hub MN SMRT resources](#) for more information on the SMRT process and what your responsibilities will be.
3. SMRT sends a certification or denial letter to your child and their authorized representative(s), and the county or tribal agency.
4. If SMRT certified your child's disability, a county or tribal worker approves MA under the TEFRA Option.

## Children in out of home placement

If your child's disability status is certified by SMRT or SSA, you may receive a parental fee bill if your child is in out of home placement.

- **Online:** You can pay online from your checking account or by using a credit card. You can make a one-time payment or set up recurring payments, so fees are automatically withdrawn each month. You can visit the [DHS Web Payments](#) site to make payments.
- **By mail:** Send a check or money order to:  
DHS  
P.O. Box 64835  
St. Paul, MN 55164-0835

## Who can I contact with questions?

- Online applications: MNSure at 651-539-2099 or 1-855-366-7873.
- MA-TEFRA paperwork or status: [local county or tribal agency](#)
- SMRT paperwork or status: SMRT at 651-431-2493 or 1-800-235-7396.
- Parental Fees: Parental Fee Unit at 651-431-3806 or 1-800-657-3751