



ACTIVITY 4:

Keep phase collaboration

INSTRUCTIONS: After you've watched the [E1MN: Keep responsibilities training](#), read the excerpt from Karissa's story below. Then, for each of the four roles below, list two responsibilities that are demonstrated in the excerpt and write the specific information from the excerpt that demonstrates the responsibility. You can find [a complete list of responsibilities for each role here](#).

KARISSA'S STORY: KEEP PHASE



When Karissa's case manager hears Karissa got the job, she connects with her to talk about the need for ongoing support once she's stable in the job and VR services stop. Karissa lets her case manager know she wants to

continue with employment support with Grand Services. And her case manager confirms with Grand Services that they will be able to actually provide ongoing waiver employment support.

Karissa also decides she wants to keep going to the craft class at Grand Services, but talking with her case manager, they agree that she no longer needs the center based pre-vocational services. After Karissa's case manager talks with Karissa, she updates the waiver support plan authorizes waiver employment support services through Grand

Services and shares the updated support plan with Karissa through My Vault. After a couple of weeks, Karissa and Grand Services staff report to her VR counselor that her work performance is solid, and she's meeting her employer's expectations. Her VRS counselor determines that Karissa has reached stability in her job. She's ready to transition to long-term supports through the waiver.

Karissa's waiver case manager has authorized waiver employment support and Grand Services will continue to provide Karissa with weekly check-ins and more supports when job duties are added or changed. Her VR counselor stays in contact with Karissa and Grand Services for 90 days of successful employment and then he closes her file. Karissa is happy at her new job and loves having more money to buy clothes and go out to eat with her friends. She even talks about renting an apartment. So while she continues to work, she and her team start to explore her housing.

1. THE PERSON (KARISSA)

Responsibility 1:

Information from the excerpt that demonstrates this responsibility:

Responsibility 2:

Information from the excerpt that demonstrates this responsibility:

2. CASE MANAGER

Responsibility 1:

Information from the excerpt that demonstrates this responsibility:

Responsibility 2:

Information from the excerpt that demonstrates this responsibility:

3. VOCATIONAL REHABILITATION STAFF

Responsibility 1:

Information from the excerpt that demonstrates this responsibility:

Responsibility 2:

Information from the excerpt that demonstrates this responsibility:

4. EMPLOYMENT SERVICE PROVIDER

Responsibility 1:

Information from the excerpt that demonstrates this responsibility:

Responsibility 2:

Information from the excerpt that demonstrates this responsibility:
